

**PARISH OF THE HOLY FAMILY**  
**Minutes of Parish Pastoral Council meeting      Thursday 24 June, 2021**  
(Feast of St John the Baptist)

Fr Joy opened with **prayer and reflection** (Acts:32-37).

**Apologies:** Shelley, Merlin, Pujith

**Next opening prayer and reflection** - Belinda volunteered

**Correspondence**

**Inwards:**

(02/06/21) Chris Walkerdine: PPC chair invited to Wellington for diocese and meet and greet.

(21/06/21) Leslie Hooper: interim chair of ADW (safeguarding processes) information

PPC suggestion box      Deferred to next meeting (as Shelley was absent)

**From Fr. Joy:** Alert level change in Wellington. No change in South Island

Caritas NZ - Thanks for contribution for Lenten appeal \$5950.80 from parish (of approx \$1,000,000). Next appeal already received.

25/06/21 Sam and Dolly: Email to tender resignation. Sam spoke to this (work commitments meant they both find it difficult to attend meetings).

**Outwards:**

(03/06/21): ADW      Declined invitation to PPC chair meeting. Noeline to attend via Zoom

(06/06/21): Leslie Hooper      Asked for all documentational support re safeguarding

(18/06/21): Cardinal Dew      To seek clarification about amalgamation

Brief discussion around parish merger meeting followed - checking everyone's thoughts after meeting.

**Motion:** Merrick proposed inwards correspondence be accepted and outwards approved; Petrus seconded. Carried.

**Confirmation of previous minutes**

**Motion:** Noeline proposed minutes of previous meeting be accepted. Belinda seconded. All agreed.

**MATTERS ARISING**

**Mass counts:** St Mary's numbers down 20% from 2019 parish review  
St Francis' numbers down 28% down.

**PPC photo board** - Merlin's picture is currently missing. Will wait for confirmation of potential new PPC member to finalise in July. Format of photo board to be changed to individual passport sized photos rather than the proposed blended one. Will be confirmed next meeting.

**Altar servers** - Fr Joy called meeting. Only 3 attended. Forms in foyers for new servers. St Joseph's school will prepare a roster for the masses. 2 attended morning mass today (Weds).

**Parish Newsletter numbers:** (Petrus/Noeline) 12 left over last week St Mary's + 16 St. Francis.  
Decision: reduce printing of newsletters by 20/week.

**Role of Co-Chair of PPC.** Share chairing meetings.

Fr Joy spoke of previous parish - 3 month duty, revolving chair.

Noeline wished to share with one other 3 months on each, sharing tasks.

Merrick spoke of Richmond - where there are more groups so more people to take on tasks.

Noeline spoke of amount of hours she spends and her need for more support. No one offered to share this role.

**St Joseph the Carpenter celebration** (Belinda and Shelley)

To occur one Saturday in August. 2 venues - 1/2 day each. Check availability of venues.

**Grandparents and Elderly 25th July** (Petrus and Sam)

Morning tea after church. All invited, not just the mass-goers from a specific mass.

Fr Joy proposed food is brought in.

Noeline suggested a prayer card to hand out to older people - Belinda to find.

Fr Joy (Shelley?) to see to printing

**Safeguarding Team** (Noeline)

The team has not been formed. Coordinator: David Tighe-Umbers; Police vetting: Rex Morris; Trainer for workshops: Tim James; Data input/recorder: Kathy Marsden.

Team will meet in July to create a robust safeguarding process for the Parish.

Fr Joy thanked Noeline for putting team together and the parishioners for stepping forward.

Noeline to insert item in newsletter.

**Parish Letter to Cardinal John** – waiting for response.

**Parish Stewardship list.** (Merrick, Shelley, Belinda)

To be postponed until next meeting. Need to plan for stewardship month in October.

Meeting to be organised ASAP - Merrick, Shelley, Belinda - inform Fr Joy.

**Telephone Trees** (Noeline)

Master copies are held in Parish Office, by Fr. Joy, and in Chair's folder. 92% complete. Only one more cluster to be finalized.

**Resource Committee**

Fr. Joy reported that Resource Committee meeting was postponed until next month.

**Liturgy Team meeting** - will help with service for grandparents and elderly.

**GENERAL BUSINESS**

**PPC workshop**

Noeline spoke of need for a **PPC WORKSHOP** – similar to what had occurred last year.

Suggestion: small team meeting in August - orientation as a team – about 2 hours.

Perhaps look at -

PPC guidelines.

Overview of parish finances

Suggestion of workshop on a Saturday. Merrick would rather have it on an evening. Belinda and

Petrus agreed. Noeline suggested **Friday August 20th**. 6.00pm potluck followed by workshop.

Agenda to be agreed on next meeting.

**St Mary's Covid-19 tracing clipboard**

Petrus noted that clipboard needed for COVID-19 tracing has gone missing and needs replacing.

**Appreciation**

- Thanks expressed to Sam and Dolly for work on PPC. Sam will stay for another month until another Filipino member can be found.
- Belinda said thank you to Noeline for all her work.

Noeline asked if group would consider praying a closing prayer in Te Reo. All agreed.

**Next meeting:** **29th July**, 7:00 – 8:30pm, SFA meeting room

**Meeting closed:** 8:30pm

Minutes confirmed as a true and accurate record.

N.M. Grant  
(Chair)

29-07-2021  
(Date)

