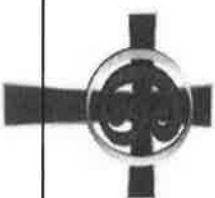




PARISH OF THE HOLY FAMILY NELSON-STOKE
St Francis of Assisi Church, Songer Street, Stoke
St Mary's Church, Manuka Street, Nelson



PARISH PASTORAL COUNCIL ZOOM MEETING

Date: 28 October, 2021 (7:30 – 8:10pm)

Attendees: Fr Joy, Shelley, Petrus, Claire, Merlin, Noeline (Zoom host and note taker)

Agenda items	Discussion points	Decisions made Who takes responsibility...
1 Welcome and Apologies Special welcome to Claire Dwyer	A very warm welcome to Claire.	
2 Opening Prayer	Fr Joy reminded us to listen to the voice of God as we	
3 Correspondence/emails Inwards: 21 Oct (ADW) Offer to set up phone call to help start the Synod ball rolling and offer training for 'Discussion groups'. Outwards: Ongoing emails to confirm details with HFP team re our approach to Synod consultation	Discussion around ADW offer to train those willing to facilitate discernment groups of parishioners.	PPC decided the Parish already had a system in place for Synod consultation. Consensus that it was late in the stage to source and train people wanting to lead discernment groups. It would have been helpful to have had this option early October when planning started. No further action required
4 Confirmation of Previous minutes <ul style="list-style-type: none">Minutes of 29 JulyMinutes of 27/29 August (Zoom)Minutes of 23 Sept		All minutes confirmed Noeline to post PPC minutes in church foyers
5. Matters arising from Minutes 1. Synod preparations (All) 2. Planning calendar (Shelley) 3. Finding a note taker/secretary (Noeline)	1) Synod preparations Thanks to Shelley, Peter and Noeline for introducing the Synod process. <ul style="list-style-type: none">Distributing the Synod questionsHand out question paper as people enter Mass	Petrus: monitor copies needed at St Marys. Fr & Shelley to do the same for SFA. Shelley: to contact Peter Mellor to cover 5pm mass Noeline: send out google spreadsheet to request to introduce questions each week.

<p>4. Review of SM parishioner contact details ("")</p>	<ul style="list-style-type: none"> Put question papers at edge of rows Copies suggested for each church – 50 More can be printed during the week if needed. <p>Lots of discussion around how to present the weekly questions at Mass.</p> <p>3) Finding a note taker</p> <p>Potentially if the meeting can be recorded (e.g. digital voice recorder), Kim has offered to type up the PPC minutes. This will be trialled over several meetings.</p> <p>Merlin will leave mid-November to the North Island to accept a new job. She will be missed. Our prayers will be with her.</p>	<p>Claire to help with PPT on Saturday evenings.</p> <p>Fr Joy: to expand and talk about the questions as they appear on the PPT.</p> <p>People to take Synod questions home and bring back following week.</p> <p>Noeline: to contact Kim again and trial the minutes of this Zoom meeting.</p>
<p>6 General Business/matters</p> <ol style="list-style-type: none"> Thanks to Belinda ? First communion (Fr Joy) Month of holy souls (Fr Joy) Review of Office systems (Noeline) Mass count numbers - November ? 		<p>1) Shelley: to insert thank you to Belinda and Merlin in the church newsletter.</p> <p>2&3) Fr Joy to insert dates for first communion and month of Holy Souls in newsletter.</p> <p>5) Mass counts – not needed as yet. Pointless if maximum number is 50 at mass.</p>
<p>7 General parish updates</p> <ul style="list-style-type: none"> Finance Team report (Fr Joy) Liturgy team report (Fr Joy) 		
<p>8 Last meeting: Thursday 2 December</p> <p>SFA meeting rooms</p> <p>30mins (PPC)</p> <ul style="list-style-type: none"> Review of 2021 PPC goals How do we work smarter? <p>45 mins (Resource Committee)</p> <ul style="list-style-type: none"> HFP & OLOB – How do we move forward? <p>Shared Christmas supper</p>		<p>Members confirmed availability for joint PPC meeting with resource committee on 2 Dec.</p>
<p>9 Closing Prayer</p>	<p>The Lord's Prayer</p>	

Minutes of PPC meeting held on 28 October, 2021 confirmed as a true and accurate record. Chair: *M.M. Grant* Date: *02-12-2021*