Holy Family Parish Pastoral Council Meeting

Meeting Rooms St Francis of Assisi - 29th July 2021

Present: Fr Joy, Merlin, Petrus, Pujith, Belinda, Shelley (Minutes), Noeline (Chair)

Apologies: Sam

Message of thanks to Dolly and Sam for serving on the PPC to be in the newsletter for one week – not two.

1.Opening Prayer
Belinda led the meeting with a prayer invoking God's loving presence and guidance on tonight's meeting.

2. Correspondence - Inward

a) 25.06.21 (Cardinal John**) Reply to HFP letter** requesting clarification. The reply was discussed with members understanding being varied. Some felt the intention was uncertain.

Decision: Meeting of PPC/Resource representatives to be called.

Action: Noeline

b) 29.6.21 (**Nathan Hughes, Anglican Services**) Invitation to join in meeting on proposal to use church land for housing.

Belinda investigated this and it transpired that the prime focus was on who had land that could be 'gifted/used' for social housing. Belinda declined to attend meeting, apology with regret.

c)1.7.21 Minutes of the Archdiocesan Pastoral Council (29.05.21)

d)1.7.21- Invitation to PPC to attend the **Syro-Malabar Mass** celebrating the Feast Day of Saint Thomas and Alphonsa. PPC members who attended, expressed an appreciation of the invitation and the wonderful welcome.
Decision: Letter of appreciation to be written. **Action: Shelley**
Suggestion: Future Syro-Malabar masses be published in newsletter to invite all parishioners to come to this Mass. **Action: Fr Joy**

e)10.7.21 (Anne Kennedy) **Parish Financial Statements**

Discussion. For the benefit of new PPC members, time be allotted to explain the 'Big Picture' and 'financial health' of the Parish at the planned PPC orientation workshop (20 August).
Decision: Chair to add this to workshop timetable. **Action: Noeline**

f) 20.7.21 – **National Liturgy Office** (NLO) Précis of function and resources available, especially for:

> **1st August:** World Day of prayer against slavery & trafficking of peoples.
> Recommendation: The two NLO prayers be included in Prayer of Faithful

15th August – Solemnity of the Assumption and rededication of New Zealand to Mary Mother of God Assumed into Heaven.
NLO sent same letter to HFP Liturgy Team.

Decision: Establish a Planning Calendar to:

- 'lock in' our regular festivities (Easter etc.)
- other dates of note (Valentines/Mothers' day/ Fathers' day/Children's day)
- days for Children's Sacramental Preparation
- dates for Confirmation/First Eucharist etc.

Small group to plot a month ahead PPC/Liturgy Calendar for the remainder of the year. **Action: Belinda/Shelley/Merlin**

g) 21.7.21 (OLOB PPC Chair) Request to ask HFP parishioners to support **Westport Parishioners** via making a financial donation - to be deposited by any parishioner into the St Canice bank account. Original request was made to OLOB by Fr David (PP).

Action: Noeline inserted a notice in the newsletter for next month.

h) 25.7.21 (Merrick Mitchell) Letter of resignation for personal reasons.
Decision: Insert notice in newsletter to thank Merrick for his willingness to serve.
Action: Noeline

i)Suggestion box items
Decision: All matters arising from the Drop boxes be part of inward correspondence.
Responses to be recorded in meeting minutes.
This process to be inserted in the newsletter. **Action: Shelley**

Dropbox comments

A) **Music ministry:**

a) Could the organist slow down… plays beautifully…too fast to sing words

PPC Response: The musician plays the piece according to the tempo determined by the composer.

a) "*…not good enough"…*
PPC Response: Parishioners gift their time and talent. Let's respond to their generosity with our own.
More volunteers to this ministry would be welcome.

B) Frozen meals

a) Hygiene and illness concerns: *How safe are the meals? What happens if sickness occurs? Who is responsible?*
PPC Response: Shelley explained the background to offering frozen meals. All meals are provided on a 'my kitchen to yours' basis, with love and kindness. We appreciate the fact that a problem hasn't occurred does not mean it will not. We can make no guarantees on the 'care' of the meals after delivery.

Decision: Ensure there is a 'date made' marked on all donated meals.

Outward

30.6.21 (Chair to Nathan Hughes) suggesting Belinda represent our Parish at his meeting on social housing.
Correspondence Inward/Outward accepted (Belinda/Petrus)

3. Confirmation of PPC Minutes: 24/06/21 (Petrus/Fr Joy)

4. Matters arising from the Minutes

a) Updating **PPC photo Boards** in Foyers: Completed but yet to be put up in both Church foyers.

b) **Grandparents' Day:** Petrus reported on its success. Fr. Joy thanked Petrus, Sam, Belinda and Shelley.

Decision: To create list of useful contacts so when teams need to source items for projects, they know who to go e.g. prayer cards. List to be filed in Chair's folder and Parish office.
Action: Noeline

c) **St Joseph's Work Day**: Confirmed for 21 August.
Discussion followed about bringing crosses to mass to be blessed; requesting Nelson MENZ Shed representative assist to cut rough patterns; vision of folk making wall crosses, for themselves and/or to give away.
Decision: Information and call for volunteers to be inserted in newsletter.
Action: Shelley

d) **Parish Stewardship Lists**

Team noted this task had the potential to work with the Liturgy Team and the Priest providing synergies and training opportunities. Coordinators' list in process of being finalised. Chair requested commencement of personnel lists and coordinator contact lists be available by next meeting
Action: Belinda/Shelley/Fr Joy

e) **Filipino Parishioner** on the PPC
Discussion around having ethnic diversity reflected on the PPC; the importance of finding willing workers - regardless of ethnicity; the PPC being at least 4 PPC members short.
Decisions: Fr Joy to mention the need for new PPC members at Mass. Chair to insert a notice in newsletter calling for parishioners to respond to the call to gift time/talent to the PPC.
Action: Fr Joy/Noeline

5. General Business

Noeline reminded PPC members of the orientation/planning workshop on 20th August (6:00 -9:00pm) in St Francis of Assisi meeting rooms. This was to begin with a shared meal – please bring something to share. Please forward any agenda items to Chair.

6. General Parish Matters

a) Resource Committee: Parish remains in reasonable financial health

b) Liturgy Team: This month's meeting cancelled. The last meeting was only 2 weeks ago.

Meeting was closed with Prayer at 8.45pm

Next Meeting: St Francis of Assisi Meeting Rooms Friday 20th August 6pm

Minutes of meeting held on 29th June confirmed as a true and accurate record.

N.M. Grant 23/09/21

(Chair) (Date)