

FAMILY OF THE HOLY FAMILY NELSON

**Minutes of the Parish Pastoral Council Meeting**

7pm April 29<sup>th</sup> 2021

St Francis of Assisi Meeting Rooms

**1. Welcome**

Noeline welcomed all to the meeting. The meeting was reminded that we will finish promptly at 8.30pm.

**2. Attendance**

Noeline Grant (chair), Father Joy, Shelley Hills (minutes), Belinda Mellor

**3. Apologies**

Sam and Dolly Meria,  
Belinda Mellor – phoned an apology for unavoidable delay, attend asap.  
Kathy Mardon

The meeting noted that this was to be Kathy's last meeting with us. It was requested that a vote of thanks be conveyed to Kathy for her sterling service over many years. We wish Kathy all the best in her involvement with other voluntary organisations within the Church and community.

**Action: Noeline**

**4. Opening Reflection**

"A Parish is a definite community of the Christian faithful established on a stable basis within a particular church; the pastoral care of the Parish is entrusted to a Pastor as its own shepherd under the authority of the Diocesan Bishop." (Canon 515)

Clergy, Religious and Laity together form a Parish, a portion of God's people whose Pastoral care is entrusted to a Pastor so that all can continue the Mission of Jesus here on Earth. The People of God have different gifts, roles and responsibilities, yet all are under one head, Christ Jesus – brothers and sisters in Him.

Luke 6: 36-38

Be merciful, just as your Father is merciful. Do not judge, and you will not be judged; do not condemn and you will not be condemned. Forgive and you will be forgiven; give and it will be given to you. A good measure, pressed down, shaken together, running over, will be put back into your lap; for the measure you give will be the measure you get back.

Prayer:

Loving Heavenly Father, we come to you this hour asking for your blessing and help as we are gathered. We pray for guidance in the matters at hand and ask that you would clearly show us how to conduct our work with a spirit of joy and enthusiasm. Give us the desire to find ways to excel in our work. Help us to work together and encourage each other.

Through Christ our Lord, Amen.

**5. Confirmation of Last Meeting's Minutes**

Minutes were confirmed with the following amendments/alterations

Matters arising:

(d) Add: Father Joy to approach Father Seph to discuss further a way forward to increase the interrelationships with Priest/Garin students, Parish/Garin students.

(f) replace: 'overheads' with PPT

9. Change of Name: Amend

The motion was put to the meeting that the Parish Leadership Team be renamed the Parish Pastoral Council to more accurately reflect the role of this ministry.

Moved by Shelley, unanimously seconded.

Point of process: Fr would like all decisions raised and agreed on to show moved/seconded in the minutes

## 6. Correspondence

Inwards:

- (a) 21/04/21: Bernard Isherwood re St Mary's Altar Servers
- (b) 27/02/21: Gerry Quin re HFP letter to Cardinal re Parish review
- (c) 28/04/21: Unsigned note re hand rail and steps from path to St Mary's

Outwards:

- (a)23/04/21: Noeline to Archdiocese re Fitzgerald Awards

## 7. Attention required arising from correspondence

### (a) Altar Servers

Discussion regarding the concern from Bernard Isherwood regarding the lack of Altar Servers at St Mary's. Shelley suggested that the BOT be approached to explore the possibility of implementing a plan to foster a culture of service to the church and community, beginning with serving at Mass.

**Action: Noeline**

Father said he would follow up with the DRS of St Josephs and traverse this issue, and possible remedies, with her. Father also shared with the meeting that he had spoken with the Christian Service Leaders at St Josephs and several expressed a desire to become altar servers. Father undertook to speak with this group again.

**Action: Father Joy**

Discussion followed on the advisability of publishing an invitation in the Parish Bulletin, inviting all those eligible children who would like to become altar servers to contact Father.

Father to craft a notice and give to Sarah in the Office

**Action: Father Joy**

Shelley noted that Father's practice of acknowledging those assisting in the Mass was appreciated. However, showing thanks in a more concrete fashion was likely to have better results with this age group. Suggested that twice a year a get together, perhaps incorporating a short training session, followed by a fun outing (trampolining, skating, fish and chip tea) was a way to encourage our young folks' participation.

### (b) Regarding Gerry's letter to the Cardinal

Noeline explained that the letter received by Gerry was in response to the fact that the letter that was promulgated to the Parish, was not the iteration that should have been read. This has resulted in confused messages and incorrect information within the Parish and the potentially the Interim Amalgamation Steering Group. Noeline suggested that original Review Team members' perspective would be useful to progressing this issue. Meeting agreed.

**Action: Noeline**

Discussion resulted in a decision to approach the original members of the review team for their input as to the process and decisions they arrived at and how that related to the suggestions put forward by the Cardinal in reply to the review documents. Noeline requested an extra meeting to traverse all issues and rework the draft prior to the next PPC meeting. Father Joy suggested deferring the meeting allotted for this, until after new members had been welcomed to the PPC.

All agreed to defer this meeting until Wednesday June 9<sup>th</sup> to allow for the new PPC members to be included in this process. Noeline to collate and send out the documentation to all.

Father Joy noted that the Mass counts for the last October/November period had not been undertaken. As this may have some bearing on the matter in hand, he suggested that Mass counts at all Masses maybe an appropriate step.

Meeting agreed to conduct Mass counts at all Masses during May and discuss the question of continuing this into June at the next PPC meeting.

Noeline will organize counters for the Masses in May and collate results.

**Action: Noeline**

- (c) Discussion was held on the suggestion of steps and handrail from the street to St Mary's. All agreed this idea had merit and this was to be referred to the Resource Committee.

**Action: Noeline**

## **8. Matters arising from Previous Minutes**

- (6) PPC goal for Year of St Joseph

Father Joy reported that many people had filled in the 'request for House blessings' forms. Further initiatives for the year of St Joseph deferred to next meeting.

## **9. Priority items**

- (a) Nominations to PPC

3 nominations were received from the Parish. These were placed before the meeting and discussion was held. As a result, Father Joy will contact each proposed member.

Father Joy will then confirm with Noeline the names of the new PPC members.

**Action: Father Joy**

Noeline will then send an invitation to new members to attend the meeting of the PPC - 27<sup>th</sup> May – with the last meeting minutes and current Agenda

**Action: Noeline**

Father Joy proposed the Sisters be approached and asked if they could provide a representative to join the PPC. This was unanimously agreed. Father Joy to approach the Sisters with this request.

**Action: Father Joy**

- (b) Letter to Cardinal Dew

Discussed in Correspondence

- (c) Parish Retreat

Father Joy confirmed the arrival of Father Tony and his assistant Martin at 0830 Friday morning. Retreat timetable as follows:

Friday 6-7pm and 7-9pm for Syro Malabar community

Saturday 3-4.30pm and 6-9pm for Syro Malabar community

Sunday 3-4.30pm and 6-9pm for Syro Malabar community

Tea and coffee will be available for all those that would like one, prior to or after the sessions.

Request for the church to be set up in preparation for Adoration

**Action: Shelley**

Request for sound/data system to be set up for sessions. Roger Egging to be approached.

**Action: Noeline**

Father Tony and Martin to be thanked after the final afternoon session by a PPC member.

Shelley agreed to do this.

**Action: Shelley**

(d) Prayers for Families

Collated list of all responses by Mass times given to Father Joy. Father Joy felt this initiative had a feasible start date of 16<sup>th</sup> May. It was felt that once the Prayers for Families commenced, we may see more requests coming in. **Action: Father Joy**

(e) Minute taker/Secretary required

Was agreed that this matter was deferred until the May meeting

(f) B. Isherwood's correspondence

Dealt with in correspondence

**10. General Business**

(a) Father Joy advised the meeting that he had heard from Arch Bishop Paul. He was in the Nelson region for the weekend of the 8/9<sup>th</sup> May. While this was not an official visit – he had offered to Preside at the 0830 Mass in St Francis Sunday morning. Father Joy also commented that as it was A/Bishop Paul's Birthday on 5<sup>th</sup> May perhaps a suitable birthday/thankyou was appropriate. All agreed.

Belinda was to follow up with the Music group and Shelley was to purchase flowers and a suitable bottle of wine. Shelley also tasked with finding an appropriate Parishioner to thank A/Bishop Paul.

**Action: Belinda/Shelley**

(b) PPC feedback boxes

Shelley raised the problem of several people clearing the feedback boxes and the potential for task repetition. Proposed that she continue, for the present, to clear the boxes and collate the suggestions, bringing them to the meeting. Some discussion followed regarding a few of the items submitted and possible courses of action. As time was pressing – it was decided to submit all suggestions as inwards mail and be placed on the agenda. All agreed. **Action: Shelley**

Shelley suggested that she would continue to uplift the Prayer for Families forms, update and pass the lists to Father. This was agreed to by the meeting. **Action: Shelley**

**Date for next meeting: 27<sup>th</sup> May**

**7pm St Francis of Assisi meeting rooms**

Meeting closed at 8.30 pm

Minutes confirmed as a true and accurate record.

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(Chair)

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Date