



PARISH OF THE HOLY FAMILY NELSON-STOKE
 St Francis of Assisi Church, Songer Street, Stoke
 St Mary's Church, Manuka Street, Nelson

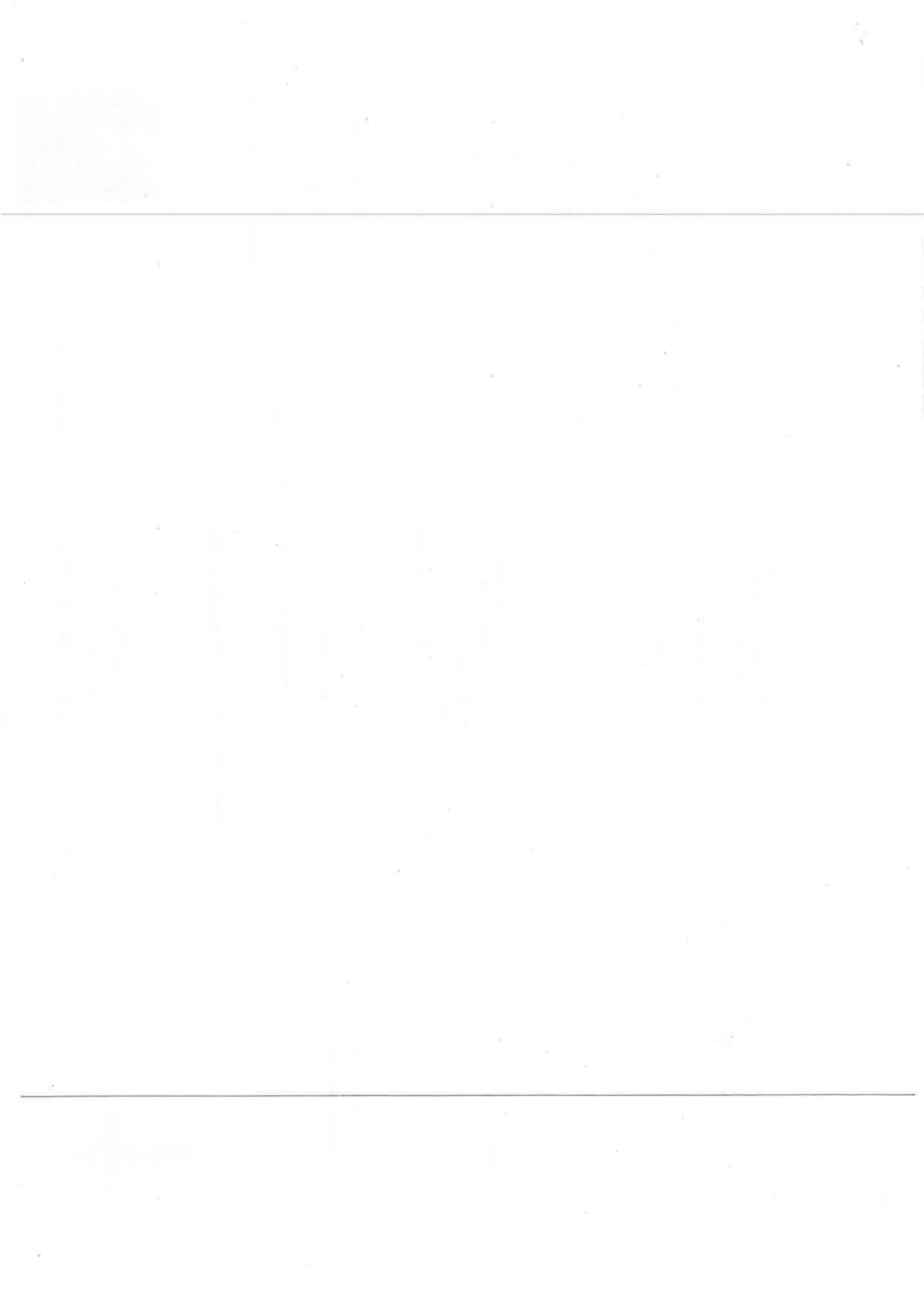


PARISH PASTORAL COUNCIL MEETING

Date: 23.09.2021 (7:00pm – 8:45pm)

Attendees: Fr. Joy, Noeline (Chair), Belinda, Shelley, Merlin, Petrus (Minutes)

Agenda items	Discussion points	Decisions made Who takes responsibility...
1 Welcome and Apologies Special welcome to Claire Dwyer	Apologies: Claire	
2 Opening Prayer	Started with opening prayer. Bible story of the Lord conversion with Mary and Martha Reminding us to put the Lord first.	Next meeting – Merlin to lead opening prayer.
3 Correspondence: Inwards: 20 Sept (ADW) Launch of 'For a Synodal Church'. 21 Sept (ADW) Cardinal Dew – no masses. Update again on 5 Oct. Outwards: n/a	Discussed letter issued by Cardinal John about the Synod being launched worldwide on 17 October. Notice to be put in Parish Newsletter Wednesday – Friday mass at SFA Tuesday - Thursday mass at SM	Await further details before starting to plan a process for Parish responses. Fr Joy to insert notice in Parish newsletter.
4 Confirmation of Previous minutes <ul style="list-style-type: none"> • Minutes of 27/29 August (Zoom) • Minutes of 29 July 	Minutes were not approved. Minutes to be edited to ensure from now on: <ul style="list-style-type: none"> ▪ PPC Minutes should be objective and impartial ▪ Personal information and names to be removed (unless noted in column 'Who takes responsibility..') 	Merlin to edit minutes of 29 July Noeline to edit minutes of 27/29 August NG to put a notice in newsletter to ask for someone to be PPC minute taker



<p>5 Matters arising from Minutes to be addressed under the following topics:</p> <ul style="list-style-type: none"> a) Fitzgerald Award nominations b) Stewardship list c) Planning calendar d) Photo board including Claire e) Working with SM team to review parishioner contact details 	<p>(A) Fitzgerald Award</p> <ul style="list-style-type: none"> ▪ 8 strong nominations received ▪ After lots of discussion, 5 nominees selected ▪ Those nominees who were not selected, to be nominated at next round of award. <p>Question needs clarification with ADW</p> <p>– i) does a couple count as one nominee</p> <p>(B) Stewardship list</p> <p>Discussion around placing the list on the website. Permission is being sought from the parishioners involved.</p> <p>(C – D – E – transferred to next month's meeting).</p>	<p>NG to check with ADW if a couple nomination can be viewed as a single nomination.</p> <p>Stewardship list</p> <p>Kai Kete to be added to the list</p> <p>Finalised list to be kept in Parish office, with Fr. Joy and in PPC chair's folder.</p>
<p>ZOOM meeting: Saturday 25 September (7:00 – 7:20pm) Attendees: Fr Joy, Shelley, Petrus, Merlin, Noeline (Zoom host and minute taker).</p>		
<p>Opening Prayer</p>	<p>Fr Joy – Put our trust in the Lord. Ask the Lord to send us his Holy Spirit to help us to discern his will.</p>	<p>NG to:</p> <ul style="list-style-type: none"> ▪ write cover letter to accompany 5 nominations to ADW ▪ include explanation of process and validate a couple nomination.
<p>Fitzgerald Awards</p>	<p>In-depth discussion of the points sent out by Noeline to clarify ADW discussion</p> <ul style="list-style-type: none"> ▪ Retain criteria from last meeting ▪ Confirmed new nominee. ▪ Team members suggested comments to be added in cover letter to reinforce why a couple could be considered for the award as a single nomination. 	
<p>General questions</p>	<ol style="list-style-type: none"> 1) Parishioner at Sommerset needs a prédu. 2) PPC needs to find a minute taker. <p>Suggestions were to ask Parish Office staff is either one was willing. Would probably be a paid position.</p>	<p>Shelley to organise one for him. Noeline to follow up with Parish Office staff.</p>
<p>9 Closing prayer</p> <p>Next meeting: Thursday 28 October Last meeting 2021 – Thursday 25 November</p> <p>Meeting Focus:</p> <ul style="list-style-type: none"> ▪ Review of 2021 PPC goals ▪ Overview of Finances from Gerry Quinn ▪ HFP & OLOB – Moving forward...how? 	<p>28 Oct Meeting focus:</p> <ol style="list-style-type: none"> 1. PPC Guidelines (pgs 5–13) Roles and res 2. Synod consultation process What are our roles and responsibilities? How can we work smarter? 3. Mass count numbers for November 	<ul style="list-style-type: none"> ▪ Opening prayer: Merlin ▪ Minute Taker: ?????

Minutes of meeting held on 23 September, 2021 confirmed as a true and accurate record. Chair : *N.M. Swart* Date: 23-09-21

